



Chetwynd Public Library

Regular Board Meeting Minutes -Approved

June 21st, 2016

5:30pm

Call to Order: 5:37pm

Present: Margaret Movold, Dana Bergan, Ana Peasgood, Dan Rose, Jennifer Pierce, Rochelle Galbraith, Rosa Enes, Gloria Millsap, Hilde Kirschbaum, Sara Hoehn

Regrets: Tanya Harmacek, Randi Brown

Motion to adopt the agenda. JP/RG MSC

Motion to adopt the minutes of the May 25, 2016 regular board as amended. JP/HK MSC

Correspondence: BC Libraries Branch letter for annual grant funding FYI only.

Reports

Chair- Margaret spoke to the need to keep details which may be sensitive in nature in the meetings.

Treasurer – no report

Library Director- see attached. We had closed Thursday due to concern for the roof with the weight of the water.

Personnel- n/a

Historian- 5 years of clippings are complete.

Dan came in at 5:45pm

Public Relations – n/a

Fundraising Committee- n/a

Renovations Committee- n/a

District of Chetwynd – community is in recovery mode from the flood. Everyone is satisfied with the response rate.

Peace River Regional District – There is a disaster meeting tonight to let everyone know what services they may be able to access.

(NELF) North East Library Federation Representative – n/a

Old Business

Motion to adopt the Human Resources Policy as amended. JP/RE MSC

Confidentiality Agreement: Board confidentiality is implied. The agreement Ana presented at the last meeting will be used for staff and volunteers but the sheet attached will be for Trustees.

Friends of the Library- List of past board members and staff is ready for Sara & Gloria when they are wanting it for the next step. Ana to resend some preliminary information to them.

Library Policy – we will start to look at the end of August. Ana to email the draft to the board again so they may review.

50th Anniversary Celebration: August 3rd at 1pm. It will be a tea/open house. Please attend if you can. Jen and Sara will represent the board at the SRC party August 25th, medal ceremony at 2pm. Jen to be on the Library float on Canada Day.

New Business

NEAT Waste Audit is attached. We are doing very well in our recycling initiatives.

Rochelle left at 6:15pm

Strengths Based Development is an option for the board if they are interested in some professional development as a board.

Per Diem Rates have been looked at and we would like them to be in line with NELF.

Motion to accept the current NELF rates of .52¢ per km, \$15 per breakfast, \$20 per lunch & \$30 per dinner for our per diem travel rates. HK/SH MSC

Fall Meeting Schedule- please fill out the questionnaire and get back to Ana so we may find a better time which suits the board for meetings.

Motion to Adjourn RE/HK MSC

Adjournment: 6:51pm

Motion to go to an In Camera discussion DB/RE MSC