



# Chetwynd Public Library

Regular Board Meeting Minutes - Approved

October 25, 2016

Call to Order: 5:30pm

**Present:** Margaret Movold, Ana Peasgood, Jennifer Pierce, Gloria Millsap, Tanya Harmacek, Dan Rose, Rosa Enes

**Regrets:** Rochelle Galbraith, Hilde Kirschbaum, Sara Hoehn, Dana Bergen, Randi Brown

**Motion** to adopt the agenda JP/RE MSC

**Motion** to adopt the minutes of the September 27<sup>th</sup>, 2016 Regular Board Meeting GM/JP

**Correspondence:** nil

## Reports

Chair: nothing to report

Treasurer: Discussed the September Financials. Lana is still working on making the presentation Clear.

**Motion** to accept the treasurers report GM/JPMSC

Library Director: as attached

Personnel: Library Director Annual Evaluation was done by Tanya Harmacek, Dana Bergen & Margaret Movold.

Historian: nothing to report

Public Relations: nothing to report

Fundraising Committee: Mixed Reviews by different demographics for Corks and Kegs. We will wait until the next meeting and book space at IGA and Super Valu if needed.

Facilities/Renovations Committee: Closing the Facilities/Renovations Committee and we will now have the Library Project Committee. Ana Peasgood, Sara Hoehn and Tanya Harmacek are the names put forth to sit on the Advisory Committee. Dan Rose read out the proposed timeline for the Library Project.

District of Chetwynd: nil

Peace River Regional District: nil

(NELF) North East Library Federation Representative: As Sara is taking on the Library project, Gloria has volunteered to represent us at NELF.

**Motion** to accept Gloria to be the NELF Representative. RE/TH MSC

Friends of the Library: They held their second meeting with a list of opportunities for helping presented there and via email. Approximately 20 volunteers.

**Old Business**

Library Policy – Meeting date set for November 8<sup>th</sup> at 5:30pm

2017 Budget Committee: Met to go over the draft budget in detail. Reviewed the changes in showing the fund amounts and changes from last year. Ana and Lana want to go over in more detail and breakdown individual programs as well.

**In Camera:** nil

**Adjournment:** 6:34pm

Next Meeting: Tuesday November 29th, 2016 @ 5:15pm