



Chetwynd Public Library

Regular Board Meeting Minutes - Approved

June 27, 2017

Call to Order: 5:15pm

Present: Margaret Movold, Dan Rose, Rochelle Galbraith, Jennifer Pierce, Tanya Harmacek, Leslie Panoulas, Gloria Millsap, Ana Peasgood

Regrets: Dana Bergen, Sara Hoehn

Motion to adopt the agenda. RG/JP MSC

Motion to adopt the minutes of the May 30, 2017 regular Board Meeting JP/RE MSC

Correspondence - nil

Reports

Chair: nil

Treasurer: business as usual.

Motion to accept the treasurer's report as presented RE/TH MSC

Library Director: as attached. We have applied for a New Horizons Grant for Wheels to Meals. We will know the outcome of the grant application in the late fall. In the meantime, it will still run monthly through the Bistro.

Personnel: With the retirement of the full time cataloguer position, we are able to reshuffle resources to make the Children's Coordinator position full time in September. This will better serve the programs and our community. The two summer students are starting this week for the Summer Reading Club.

Historian: nil

Public Relations: nil

Fundraising Committee: There are about 50 tickets still left unsold. The library will try to sell them. We had gross sales of \$1600 for the flower fundraiser but Jennifer can't get hold of Memory Lane Gardens to be able to finalize the project. Overall it was a good fundraiser with mixed reviews from the public in regards to miscommunications on the order sheet.

Library Project Committee: There were 300+ responses collected in the library with a preliminary report on the surveys due at the end of June. Not sure of meeting dates during the summer. Ana will contact the PRRD for details.

Peace River Regional District: nil

District of Chetwynd: Canada Day celebrations will be in Spirit Park this year with an adult only Party in the Park being a new addition to the day. The pilot program for recycling in the Crown Subdivision will be happening for the next four months starting in July. The grant in aid program is changing to have one application period to streamline the process.

(NELF) North East Library Federation Representative: Gloria is now the chair of NELF and is learning more about the organization and her role.

Friends of the Library: The FOTL will be taking on the Festival of Trees December 8th. With the assistance of Gloria, they have presented an action plan to revive this library classic.

Motion to support the Friends of the Library fundraiser with a budget not to exceed \$2674.39
RG/TH MSC

Motion to accept the reports as presented JP/TH MSC

Old Business

Library Policy: Library policy has been edited and is now ready for final approval.

Motion to approve the Chetwynd Public Library policy manual RG/RE MSC

Strategic Plan: We are waiting for the Feasibility study to support the information we have gathered to date. Ana would like us to consider implementing the Federal Truth and Reconciliation recommendations for public libraries into our new strategic plan.

Fire Panel: will be repaired by Ericksons Electric this week. After some discussion we have decided to hold off on any security replacements until we get better direction from the feasibility report.

Succession Planning: We are still looking at options for board chair to replace Margaret in 2018. Some have expressed interest and we will continue to discuss this in the future to see who is showing interest. Dana and Jennifer have both taking BCLTA training for chairing the meetings so we are feeling confident in how we will proceed.

Harvest Fest: Dana had an idea to have a Tough Farmer obstacle course for Harvest Fest. Discussion about making it accessible to all but also make some funds could happen by having two ways to participate. \$10 per team of two and they are eligible to win half the proceeds or people can complete the course for free but not be eligible for winning the money. Ana to follow up with Dana to coordinate the event.

New Business

Nil

Adjournment: 6:57pm

Next Meeting: Tuesday September 26 @ 5:15pm