



Chetwynd Public Library

Regular Board Meeting Minutes – APPROVED

June 28, 2022 – in person and zoom

Call to Order: 5:31pm

Present:

In-person: Tanya Harmacek, Melissa Millsap (LD), Dan Rose, Zach Sheridan-Carr, Kelly Wilson

Zoom: Sorene Kampen,

Regrets: Krixia Padilla, Skylar Kirschbaum, Janet Wark

Agenda: MOVED by Zach, SECONDED by Kelly That the agenda be adopted. – CARRIED

Minutes: MOVED by Kelly, SECONDED by Sorene That the minutes of the May 24, 2022 regular board meeting be adopted. – CARRIED

Election of Board Members:

Discussion on the vacant chair and now vice chair position. Dan will continue to act as chair until the position is filled.

MOVED by Zach, SECONDED by Kelly to accept Liz Landon's letter of resignation from the library board. – CARRIED

Treasurer Report:

Reviewed the Comparison Income Statement and the budget and fund spreadsheet.

MOVED by Sorene, SECONDED by Zach That the treasurer report be received for information. – CARRIED

Chair – Nil

Library Director:

Thanked everyone who came out to support and take part in the Ground Breaking Ceremony. Annual stat survey is complete and submitted to the Province. Held interviews for the summer student positions. Student photo contest in partnership with Moccasin Flats, ChetTV and Chetwynd Secondary School went well. Spring programming wrapped up on June 10th including the Community Kitchen. Gardening kits have been a huge hit, as they are put together with a lot of thought and care. Included in the kits: pot, soil, plants, instructions, book and other little themed goodies such as a tea strainer for the tea kit plants. Wellness sessions have started back up. Touched base with the medical clinic team in regards to the DementiaAbility kits that are available at the library. We ended up moving the fairy walk and storybook walk to a new location. It is located behind the Chetwynd Secondary School field on a section of the Cottonwood Trail. Pineridge Plumbing was in three times: May 04th, May 31st and June 10th to remove a blockage. Due to the amount of water in the drains with the abundance of rain, the District of Chetwynd will put a camera down at a later date in hopes of finding out what is going on. Rise Woman's services would like to continue working with the Chetwynd

Public Library as an outreach location for their virtual legal clinic for women. Also included: training, grant updates and staff notes.

(NELF) North East Library Federation Representative:

Kelly will tentatively attend the meeting in Tumbler Ridge scheduled for September 10, 2022.

District of Chetwynd – Nil

Peace River Regional District – The Ground Breaking Ceremony was great, very positive and well attended. It was really nice to see such great participation for a small town. Entering into summer mode, so there will be less meetings and it is an election year.

Library Project Committee:

The Ground Breaking Ceremony went very well. It was very nice to see the Elden family with all the generations taking part as well as the funders and sponsors. The ground is turning with construction beginning on schedule. It is nice to see that construction has not impeded the parking for the spray park. Kelly will be following up for the specs on the oven and microwave.

Amy Leavers, the architect, dropped off samples for Melissa to share with the library board and library staff. Melissa compiled the feedback and will forward to the Advisory Committee.

Fundraising Committee – The staff would like to sell the remaining plants from the seed library kits giving patrons an opportunity to make a donation towards furniture for the new library. They would also like to switch up the book sale to, fill a bag of books and make a donation towards furniture for the new library as well.

Friends of the Library – Nil

MOVED by Tanya, SECONDED by Zach That the reports be accepted as presented. – CARRIED

Letter received from Cops for Cancer for information.

MOVED by Zach, SECONDED by Tanya That the board approves the Covid Relief and Recovery funds to be allocated towards the telephone upgrade and Covid friendly, easy to disinfect, furniture for the new library. – CARRIED

Adjournment: MOVED by Dan, SECONDED by Zach to adjourn the meeting at 6:18pm. – CARRIED

Next Meeting: Tuesday September 27, 2022 at 5:30pm

Board Chair

Library Director